

Carlisle Housing Authority
December 9, 2010
Submitted by Carolyn Ing

Meeting called to order at 7:32 pm.

In attendance: Alan Lehotsky (Chair), Steven Pearlman, Randall Brown, Carolyn Ing, Elizabeth DeMille Barnett (administrative coordinator).

Community input: Bert Williams, representing the board of Village Court, offered input regarding future expansion of the project. Lehotsky noted that the septic issue must be resolved before any other discussions can happen. Williams commented that the Village Court board was currently ambivalent on wanting any change in current operations. If such a project does move forward in the future, the Massachusetts Housing Partnership may have funds available, as similar projects have been done in the past.

Old business

Benfield farms update: In a letter dated December 1, 2010, Massachusetts DEP requested additional info on a delineated wetlands area on the property. NOAH and Meridian Associates will respond.

Affordable Accessory Apartment update: Contract executed with Kathleen O'Donnell to serve as legal consultant for the AAA program. O'Donnell will assist the development of a deed restriction. An additional resident has expressed interest in participating in the program. The town of Harvard is interested in working with Carlisle on AAA; the two towns have similar concerns.

Early 2011 Housing Authority educational outreach program: Work in progress; press releases and other publicity to be completed.

New business

Home modification outreach to Carlisle public schools--Special Education Parent Advisory Council: Barnett will be making a presentation to the group on December 10.

Concord Carlisle Community Chest emergency providers meeting: Meeting of various providers of local social support. Barnett has been invited to participate with the Council on Aging.

Dept of Disability Services December 3 meeting: Barnett met with executive director and received design guidelines for disability housing. Discussed potential parcels as well as town's desire for a project developer/operator. Conant land is a possibility because of shared access with Town Hall. The site would be quiet but still within sight of other residences and close to other town services. Rockland Street is an alternate site.

On a motion made by Lehotsky and seconded by Pearlman, it was voted 4-0 to authorize payment to Barnett for reimbursement of mileage expenses.

Minutes approved: On a motion made by Pearlman and seconded by Lehotsky, it was voted 4-0 to approve the November 18, 2010 minutes.

Next meetings: January 13, and 27th, 2011

Meeting adjourned: On a motion made by Pearlman and seconded by Lehotsky, it was voted 4-0 to adjourn. Meeting adjourned at 9:20 pm.

Action Items

1. Barnett will write and coordinate press releases and other publicity for the CHA educational outreach program.
2. Brown will create a glossary of terms used by the Housing Authority.
3. Barnett will explore technical assistance for Conant land Department of Disability Services feasibility study.